



# SUSTAINABLE TRUST COMPLIANCE



Following on from our popular spring roadshows, we are hosting exclusive sessions on compliance this summer. We will be covering the key challenges in setting up and managing compliance in schools, academies and across MATs.

The trend in the education sector is towards more scrutiny of the efforts of schools on their approach to compliance. As the growth of MATs seems to be accelerating it is more important than ever to have a sustainable, scalable compliance and estates management system in place.

## WHAT'S ON?



09:00 – 09:30	<b>REGISTRATION</b>
09:30 – 10:15	<b>THE FUNDAMENTALS OF COMPLIANCE</b> We talk about setting up compliance in schools and the monitoring of compliance at a MAT. Central compliance teams will be small and can't be everywhere all the time so it's important that the need to intervene and support is quickly and easily identified.
10:15 – 11:00	<b>HEALTH &amp; SAFETY/PREMISES</b> Effective compliance will only work by each school carrying out their tasks. This session deals with the general day to day management of tasks and how you can simplify the process, so everyone is able to contribute to effective compliance.
11:00 – 11:15	<b>BREAK</b>
11:15 – 12:00	<b>POLICIES COMPLIANCE</b> We know that managing policies in schools is a pain (to put it mildly). In this session we'll show you how you can more easily manage versions of policies, comments from Governors, distribution to staff, confirmation of acceptance and automatic linking to your school website.
12:00 – 12:45	<b>CONTINUING PROFESSIONAL DEVELOPMENT (E-LEARNING)</b> Training is a key part of developing staff, but also for preparing and protecting the organisation against claims. This session deals with the significant administrative burden often associated with managing staff training.
12:45 – 13:30	<b>LUNCH</b>
13:30 – 14:15	<b>EFFECTIVE MANAGEMENT OF RISK</b> Do you feel your risk register is disconnected from the daily management of your risks? Is there a flurry of activity a week before a risk register review? In this session we are giving you top tips on how to easily record, assess, manage and report on strategic and operational risk across your organisation.
14:15 – 15:00	<b>CAPITAL PLANNING AND PROJECT MANAGEMENT</b> MATs have millions in capital funds to improve their buildings. The effective allocation and management of this is important to ensure you get the most 'bang for your buck' and practice the principles published in the DfEs' Good Estates Management in Schools (GEMS) guidance.
15:00 – 15:15	<b>CLOSING COMMENTS</b>

## WHERE WE'LL BE



8 <sup>th</sup> Aug 18	<b>BIRMINGHAM</b> The Studio, 7 Cannon Street, Birmingham, B25 EP
14 <sup>th</sup> Aug 18	<b>LONDON</b> Thistle Kensington Gardens, 104 Bayswater Rd, London, W2 3HL

## TERMS & CONDITIONS



These events are exclusively for Multi-Academy Trusts  
 We will only accept registrations with a valid work email address  
 It is limited to 2 bookings per organisation  
 You have to notify us within 48 hours of non-attendance to avoid a £85 fee  
 As this is a practical session, you will need to bring a laptop or iPad